

Everts-Smith Medical Student Fellowship in Otolaryngology and Auditory/Vestibular Neuroscience: Application Packet

A Leading Scholarship Available for OHSU Medical Students Intending a Career in Otolaryngology

Established in 2010, the Everts-Smith Medical Student Fellowship in Otolaryngology and Auditory/Vestibular Neuroscience supports a 10-week period of research in otolaryngology and auditory/vestibular neuroscience at Oregon Health & Science University (OHSU). One fellow will be selected annually.

As of 2019, this fellowship is only open to OHSU medical students.

Individuals from underrepresented racial and ethnic groups as well as individuals with disabilities are encouraged to apply. Specific dates for the fellowship will be coordinated between the research mentor and student, but the fellowship must be completed within one year of the award.

The fellow will work with a faculty member to conduct a research project with the aim of a published article, a (inter)national conference presentation, or both. Students will also present their work at the department Grand Rounds at the end of the internship. Fellows will receive \$5,000 for support of stipend and research expenses. Research expenses may include but are not limited to research participant compensation, research equipment and supplies, travel costs for conference presentation, and publication costs.

All recipients will be expected to make a written report to the Everts-Smith Fellowship Committee within 3 months of completing their grant project. 25% of grant funding will be reserved until the report is submitted.

This fellowship is supported by the Everts-Smith Educational Endowment. The Everts-Smith Medical Student Fellowship is to be cited as a source of support for any publicity that may result from this award, including in the acknowledgements section of scientific publications.

Instructions to Applicant:

- All application materials must be received by **April 1, 2025.**
- All application materials may be submitted electronically.
- Notification of award will be made by **May 1, 2025.**
- After notification of the award, the applicant must indicate acceptance in writing within 15 days of the notification date. If acceptance is not received by the deadline, funds will be awarded to the first runner-up.

Application Materials:

(MS Word or PDF formats are accepted)

1. Application Form
2. Curriculum vitae
3. Essay: Word limits for each section of the essay (and total limit of 600 words) will be strictly enforced.
4. Detailed budget for stipend, conference/travel, and research expenses
5. Two letters of recommendation

Budget:

- The OHSU Department of Otolaryngology-Head and Neck Surgery will manage the Fellowship budget.
- The award will be disbursed in accordance with OHSU institutional policy.

2025 OHSU Medical Student Fellowship Application Form

Personal Information

Applicant Name (First and Last):	Medical School:
Date enrolled (MM/DD/YYYY):	Date anticipated graduation (MM/YYYY):
Current Mailing Address:	City, State, Zip
Phone:	Email:
Date of Birth (MM/DD/YYYY):	

References

Reference 1:

Name:	Title:
Address:	Organization:
Email:	Phone:

Reference 2:

Name:	Title:
Address:	Organization:
Email:	Phone:

Educational Experience

Name and Location of Educational Institutions (List most recent first)	Major and Minor Fields of Study	Degree(s)	List Expected or Actual Dates of Attendance and/or Degree Receipt (MM/DD/YYYY) to (MM/DD/YYYY)

Academic Honors

List all Academic Honors:	Date of Receipt (MM/DD/YYYY)

Financial Support

Are you applying for concurrent support from any federal or non-federal agency?

☐ Yes

☐ No

Have you ever received any research training financial support?

☐ Yes

☐ No

****If you answered yes to either question, please describe below all grants, scholarships, and fellowships:**

Source	Number	Level Type or Level	From (MM/DD/YYYY) to (MM/DD/YYYY)

Essay

Please provide the following information in essay format (MS Word or PDF attachment, 600 total word limit). Include page numbers and list your name at the top of each page.

Briefly summarize:

1. Why you would like to pursue a career in otolaryngology? **(100 word limit)**
2. What is your scientific and/or research experience to date? Please list your results and publications, if applicable.
Do not list academic courses here. Prior research experience is not an absolute requirement for an application. **(150 word limit)**
3. Title of your research, name of PI who has agreed to mentor you, and a research plan **(350 word limit)**.
The PI must be a faculty member of the Department of Otolaryngology-HNS at OHSU.

Budget

Provide an itemized budget for expenses up to \$5,000. Allowable expenses include stipend, conference presentation and travel costs, and research expenses including but not limited to supplies, research participant compensation, and equipment use fees. At least \$1,000 is required to be allocated to research expenses. It is recommended that the applicant work with the proposed mentor to determine research expenses needed for the project.

Letters of Recommendation

Provide two letters of recommendation, including one letter from the proposed research mentor. These can be included with the application or emailed directly by the letter writers.

*All application materials must be submitted electronically
by the deadline.*

Lina Reiss, Ph.D.

Director, OHSU Medical Student Fellowship in
Otolaryngology and Auditory/Vestibular
Neuroscience

Email: reiss@ohsu.edu

*Questions? Please contact the Program Administrator, Karey
Beck, at 503.494.4283 or bekar@ohsu.edu*