

OHSU SOD Professionalism Monitoring Form

Background: Professionalism is one of the core competencies in dentistry. As such, the OHSU School of Dentistry has embraced professionalism as one of the Student Learning Outcomes for all students that are enrolled in the DMD program. The purpose of this form is to provide a formal mechanism by which individuals may submit information concerning the professional behavior of any OHSU dental student. Examples of professional behavior can be found on page 2. Note that the School of Dentistry is interested in hearing about exemplary behavior as well as behavior that is of concern. As such, the school encourages submission of this form and individuals should have a low threshold to describe both exemplary and concerning behavior they have witnessed for documentation.

Student Name: _____ **Date Submitted:** _____

Name and role of person submitting this form: _____

Location of observed behavior: _____

Date of observed behavior: _____

The School of Dentistry strongly encourages direct communication between the person filling out this form and the student whose behavior is being reported. If you did not have a discussion with the student, please explain what contributed to this decision.

Date Discussed: _____

Narrative/Description of observed behavior (may attach additional pages as necessary):

Please return form to the Office of Academic Systems on the 3rd Floor South RLSB 3S018.

OAS Use: This form was received on _____

Processing OHSU SOD Professionalism Monitoring Form

Process: This form may be submitted by any person (e.g., students, staff members, or faculty members) at any time while a dental student is enrolled at OHSU. The Office of Academic Systems will be the recipient of this form and will act on the information as necessary using the process described in this section. In addition to the completed form being filed in the student's confidential record, the school's Senior Associate Dean for Academic Systems (or other authorized personnel) will review the information submitted and then one of two actions will occur within two weeks of receipt of the form. The Senior Associate Dean for Academic Systems (or other authorized personnel) will either communicate directly with the student and/or the student will be notified that the situation will be reviewed by the Student Performance Committee (SPC) at an upcoming meeting. If the Senior Associate Dean for Academic Systems (or other authorized personnel) decides to refer the incident/situation/issue to the SPC, the chairperson of that committee will determine whether the student must appear in person before the SPC. Importantly, any student that has three or more of these forms submitted about them that describe concerning behavior will automatically be discussed by the SPC. Finally, persons who submit this form will be informed by the Senior Associate Dean for Academic Systems (or other authorized personnel) of the actions taken (e.g., direct communication with the student and/or referral to the SPC) within 30 days of receipt of the form. Please see the SOD Student Handbook for more information about the SPC processes used by the School of Dentistry, including how professionalism concerns are handled. ***Examples of professional behavior include, but are not limited to:***

Communication:

- Conveys relevant information effectively;
- Listens & responds to others respectfully;
- Interacts well with instructors, peers and patient;

Cultural Awareness:

- Demonstrates knowledge of cultures, including perspectives, aesthetic traditions and cultural practices.

Engagement:

- Maintains a positive attitude;
- Takes responsibility;

Ethics:

- Applies ethical perspectives and ideas independently and with others;

Safety & Health

- Exhibits personal behavior and hygiene which contributes to a clean and comfortable environment
- Maintains accurate and complete dental care records